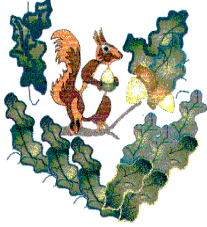


Fleet Wood Lane School



Headteacher
Michelle Parker LLB(hons) PGCE NPQH

Fleet
Spalding
Lincs
PE12 8NN

Telephone 01406 423351
enquiries@fleetwoodlane.lincs.sch.uk
www.fleetwoodlane.com@FleetWoodLane

Dear Parents and Carers,

We are pleased to announce our intention to become a cash free school, so we will soon be accepting bookings and payments online for items such as school trips, swimming and wrap around care. Using a secure website called ParentPay you will be able to pay online using your credit/debit card. ParentPay will be our preferred method of making payments to school.



What are the benefits to parents & pupils?

- ParentPay is easy-to-use and will offer you the freedom to make online payments whenever and wherever you like, 24/7
- The technology used is of the highest internet security available ensuring that your money will reach school safely - offering you peace of mind
- Payments can be made by credit/debit card
- Full payment histories, balance alerts and statements are available to you securely online at anytime

What are the benefits to our school?

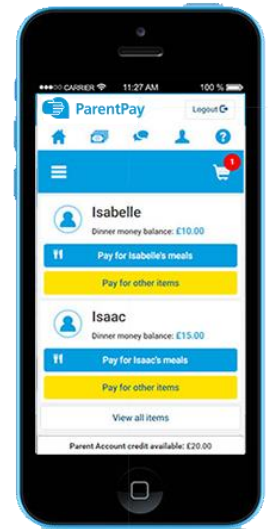
- You can help us reduce workloads for all staff as no more counting cash, chasing debt and stop cash collection services
- Creates more time to lend to educational support and the smooth running of the school
- Improves school security as cash is no longer held on site.
- Using ParentPay also ensures that all financial transactions are safe and secure - helping us to remove costs associated with us having to manage cash securely on the school premises
- The more parents that use ParentPay, the greater the benefit is to our school.

How to get started with ParentPay?

- The next step along our journey is to create a parent pay account for all parents.

In the next week, we will send you your account activation details. Once you receive these, please:

- Visit www.parentpay.com
- Enter your Activation username and password in the Account Login section of the homepage
NB. These are for one-time use only, please choose your own username and password for future access during the activation process
- Provide all the necessary information and choose your new username and password for your account - registering your email address will enable us to send you receipts and reminders
- Once activation is complete you can go straight to Items for payment, select which item(s) you want to add to your basket and proceed to complete your payment



If you have any questions, please contact the school office. For more information, visit www.parentpay.com/parents/

Please be assured that we believe that Parentpay will enhance our services to you, so if you do have any problems setting up the system, will do all that we can to assist.

Many thanks,

Mrs M Parker
Head Teacher

Mrs S Reid
Senior Administrator