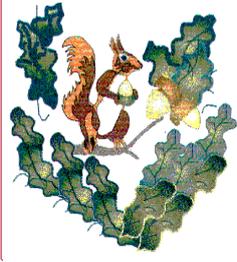


Fleet Wood Lane School



Headteacher
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19th May 2020

Dear parents/carers,

As promised, following my last letter, I am writing to provide more detail about the school POTENTIALLY re-opening on 1st June for children in EYFS, Year 1 and Year 6. I should point out however, that any plans the school make may be subject to change, and it has been confirmed that the scientific evidence to make the decision over increasing pupil numbers from the 1st June will not be known until **28th May** - the Thursday of half term.

We have used the guidance to complete a risk assessment and have determined that we will be able to open if the government allows on the 1st June, however many changes will have to be made to the school to allow us to comply with the government guidelines and help to keep the staff, parents and children as safe as we can. This will mean that school will be a very different place for returning children and I appreciate that you may feel with safety concerns and the impact of these changes that this makes the decision to send your child back a difficult one. If you would like to discuss this further please do not hesitate to contact me to discuss your concerns.

Social distancing, as I am sure you can appreciate, will be a challenge with younger children but the plans we have put in place will help us to ensure a safe distance between the children within the classrooms and in outside spaces. Each year group will be divided into 2 classes to comply with the guidance of fewer than 15 in each room. This will mean that the children will not necessarily be taught by their class teacher. Within the classrooms they will need to sit at a table individually which will be placed two metres apart where possible. We will provide them with their own resources at their table as obviously sharing resources will not be possible. They may bring one bag from home and we would ask that if they are bringing a coat this must fit inside this bag as lockers will not be in use. They will also need to bring their own named water bottle which will stay on their desk, we will ensure that these are refilled during the day.

In order to follow the guidance regarding reduced mixing of groups, the children will be placed in a group or 'bubble' and they will stay in that bubble for their entire time at school including breaks and lunch. The bubbles will not be able to interact with each other and it is worth considering at this point that if your child currently attends as a key worker child you may wish to leave them in this bubble as opposed to moving them to a bubble with their age group.

For all children continuing with home learning, we will continue to use Microsoft Teams to set work as we have been doing during this period of school closure. The children that are in school will be completing the same work as those on Teams but as a class rather than on



individual computers. Work will continue to be set by your child's class teacher. It may be that during the day for those continuing to work at home on Teams, a different member of staff may monitor the Teams pages due to new staffing arrangements to accommodate partial reopening.

Drop off and collection will need to be approached following strict social distancing procedures and in order to do this we are required to have staggered drop off and collection times and locations. Whilst I realise this is a change to normal times and may be of some inconvenience to you, unfortunately it is necessary to ensure we are keeping everyone as safe as is possible.

Year 1 children will be dropped off at **9am** at the usual drop off gate (near the bins). Where possible please ensure that only one adult brings them to school. Please wait in a line two metres apart down the path towards the church end of the road (there will be staff present to assist). Your child will then be allowed through the gate one at a time where they will go in to either the Koalas classroom or the Tigers classroom to wash their hands and sit in their allocated space. **Year 6** will be dropped off at **9am** at the side gate near the front entrance to school and they will go through to the Gorillas or Giraffes classroom. Please line up along the drive and down the path towards the church end of the road. **EYFS** will be dropped off at **9.20am** at the usual drop off gate (near the bins) Please wait in a line two metres apart down the path towards the church end of the road.

Collection will be in the same places as drop off for each year group and the times will be **EYFS** at **3.00pm** and **Year 1** and **Year 6** at **3.20pm**. Where possible please ensure that only one adult brings them to school and collects, we also ask that you follow social distancing protocol at all times. Please inform us if you intend to allow your Year 6 child to arrive and leave without an adult. Please note that the staggered times are to reduce risk of transmission therefore please arrive only at the time allocated for your child. Arriving early or late does not enable this. If you have siblings that are in more than one of these year groups then they can be dropped off and picked up with the youngest sibling.

If your child displays any of the symptoms of Covid 19 whilst at school you will be contacted to collect them and we will direct you to testing facilities. Your child and siblings will then be required to self-isolate for 14 days. Please ensure that your contact details are up to date to allow us to contact you promptly. If we have confirmed cases in school we will be required to close for deep cleaning purposes.

Coronavirus Testing

The Government has announced that everyone over the age of 5 showing symptoms can now be tested for Coronavirus.

To book a test for your family go to: <https://www.nhs.uk/ask-for-a-coronavirus-test>

The main symptoms of coronavirus are:

- a high temperature
- a new, continuous cough – this means coughing a lot, for more than an hour, or 3 or more coughing episodes in 24 hours
- a loss or change to sense of smell or taste – this means they cannot smell or taste anything, or things smell or taste different to normal

Use the [111 online coronavirus service](#) if your child is 5 or over. Call 111 if they're under 5.

TESTING IS MOST EFFECTIVE WITHIN 3 DAYS OF SYMPTOMS DEVELOPING.



As I'm sure you can appreciate the guidelines will not make it possible to have a breakfast or afterschool club at the current time.

We have contacted Willoughby Foods and they have agreed to continue to provide meals for us during this time. If you would like a school dinner for your child please access the Willoughby Foods website and book meals as usual. They have asked me to tell you that the deadline for booking a meal will be Tuesday 26th May at midnight for the week commencing 1st June. If you do not want to make use of this facility, your child may bring a packed lunch which can fit into their bag. The children will eat in the classrooms.

As you are probably aware it is also the Government's intention to have other classes attend school before the end of the year, if safe. Given the difficulties we are facing accommodating this number of children safely this will prove very challenging for us and there will need to be further changes made which will more than likely lead to re-structuring the 'bubbles' and potentially considering a rota basis in the future. At the moment however we are able to open if safe on the 1st June following these strict guidelines.

Thank you to all parents who have already responded with your decision as to whether you will be sending your child in to school or not if we open. Can I ask that if you have not yet responded and have been awaiting further information that you now email enquiries@fleetwoodlane.lincs.sch.uk or phone to let us know so that we can organise groups and registers. Parents will not be fined for non-attendance at this time.

I appreciate your constant support, understanding and flexibility during these challenging times and also the position this puts you in as parents having to make this decision. I am here for you to discuss concerns and issues. Please phone for any clarification or further information.

Thank you for your continued support.



Rachael Cotton

Headteacher

